

Government of West Bengal
Panchayats & Rural Development Department
Joint Administrative Building , (6th to 9th Floors)
Salt Lake, Block- HC-7, Sector-III, Kolkata-700106

Memo No.- 4255 /RD/PH&S/S/1E-1/2018.

Date : 20.06.2019

Invitation of Offer

The West Bengal State Rural Development Agency(WBSRDA) , an agency under this Department invites offer from bonafide CAG empaneled Auditor/Chartered Firm for compilations & preparation of State level Audit report / Utilisation Certificate and Annual Statement of Accounts (ASA) of different funds under Swachh Bharat Mission (G) for the F.Y -2018-19 on the basis of the (all) District / Siliguri Mahakuma Parishad and GTA (Darjeeling) Audit reports /UC/ASA s kept in the Sanitation Cell of this Department.

A) The following terms and reference are given below :

- 1) Audit of F.Y 2018-19 should be done as per guidelines of SBM(G). A copy of Guideline is available in the website of Ministry of Drinking water and Sanitation (mdws.nic.in)
- 2) Closing balance of State Audit 2017-18 & Opening balance of State Audit report 2018-19 should match.
- 3) State Audited expenditure should be reflected in the Utilisation certificate & ASA.
- 4) Closing balance of State Audit report /U.C and ASA should match.
- 5) All formats (Annexure -1A to 1G and Annexure-II& III) Should be prepared and duly signed by the Auditor . Format will be given after acceptance of the workorder.
- 6) CAG empanelment certificate must be submitted alongwith the offer.
- 7) The rate to be quoted should be inclusive of all charges.
- 8) The assigned work is to be completed on or before 31.07.2019.

B) Application should be addressed to the Joint Chief Executive Officer, WBSRDA & Joint Secretary to the Government of West Bengal , Panchayats & Rural Development Department, Joint Administrative Building (9th Floor) , Salt Lake , Block –HC-7 Sector-III, Kol-700106 and to be dropped in the ‘Drop Box’ kept at the 9th Floor (Wing-B) of Joint Administrative Building (9th Floor) , Salt Lake , Block –HC-7 Sector-III, Kol-7000106. The Offer Should Contain the following :-

- 1) Name of the Auditor/ Firm :
- 2) Address, email Id and Phone No of the firm:
- 3) CAG empanelment number (Copy to be attached):
- 4) Expenditure in details of Auditing of Government Programme funds in last 3 (Three) years (relevant copy of work order / completion certificate to be enclosed)
- 5) Rate quoted for the work :

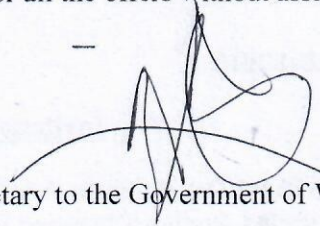
C) The Following different types of funds to be Audited :-

- 1) Swachh Bharat Mission(Gramim)
- 2) Extra Budgetary Resources(EBR)
- 3) Ganga Action Plan(GAP)
- 4) Swchh Bharat Kosh Trust(SBKT)
- 5) Performance Based incentive Grant (DLI1, DLI2 and DLI3)
- 6) WBSRDA(TSC) A/c.

D) Minimum rate to be quoted of Rs.60,000/-(Rupees sixty thousand) only plus taxes as applicable. Offer from firms quoting below the minimum rate shall be rejected.

Last date of application is 02.07.2019, 2.00 p.m. and will be opened on the same day.

The undersigned reserves the right to accept or reject any or all the offers without assigning any reason whatsoever.

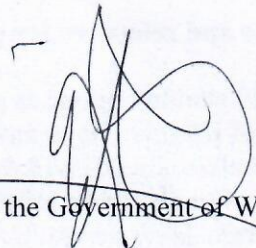


Secretary to the Government of West Bengal

Memo No.- 4255/1(1) /RD/PH&S/S/1E-1/2018

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Copy forwarded for information to the Establishment Cell of this Department with a request to place the same in the Notice Board of this Department.



Secretary to the Government of West Bengal